



## Code of Practice

All visiting groups are assigned to a professional full time member of staff. This person will help the visiting group leaders to produce a programme to meet their objectives.

Once the programme is finalised, some sessions may be led by a part time instructor, placement student or a volunteer. In this case, the person will always be appropriately qualified and hold a current first aid certificate.

No sessions will be run by any member of Sayers Croft staff unless suitably qualified and experienced.

In the case where no national governing body qualification exists, the Centre sets its own guidelines for experience/qualification:

- (a) for the climbing tower, staff carry out extensive in-house training and are then assessed by an independent MIC qualified person;
- (b) for raft building, house trained, externally assessed raft qualification

Risk assessments are undertaken for all activities. Ratios of staff to young people adhere to NGB or, in their absence, Centre guidelines.

All climbing equipment is to UIAA standard. (NB a safety log for all equipment is maintained.)

All catering staff hold basic food handling and hygiene certificates.

A first aid qualified person is always on-call.

All minibus drivers will have passed the Surrey County Council proficiency test or a PSV licence



## LICENSING REGULATIONS

The Activity Centres (Young Persons Safety) Act, 1995 created a licensing scheme for outdoor centres.

This scheme covers only the following activities:

Caving

Climbing (specifically excluding climbing towers)

Trekking (on land above 600m)

Watersports (excluding still waters less than 100m wide).

Sayers Croft offers none of the above and we are, therefore, excluded from the scheme.

Along with other reputable providers, we lobbied that the scheme should cover a much wider brief, including residential study centres. We are concerned that parents and teachers will feel assured that all centres are covered by legislation when in reality the majority are not.

### QUALIFICATIONS AND POLICE CHECKS

Please note that all Instructors are fully trained and hold qualifications, if appropriate, in the activities they lead.

All Centre staff goes through an enhanced police check procedure to ensure the safety of the children. Centre staff are identifiable by yellow identity badges and named staff photos are displayed in the dining hall.